

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON FEBRUARY 11, 2025 IN THE PARTY ROOM OF THE GENESEO COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M.** The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Julia McAvoy, Nate Vorac, Bethany Winkleman and Christina Zobrist. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Citizens in attendance were none. A motion to appoint Vice President Vorac as President Pro-Tem in Mr. Bodeen's absence was made. President Vorac acted as Chairman of the meeting and Commissioner Zobrist acted as Secretary. President Vorac announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

**APPROVAL OF MINUTES:** Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Zobrist, the minutes of the regular meeting held on January 14, 2025 were approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Absent*

**DISBURSEMENT REPORT:** The disbursement report was presented to the Board. Upon a motion duly made by Commissioner Zobrist and seconded by Commissioner McAvoy, the disbursement report was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Absent*

**TREASURER'S REPORT:** The January 2025 Treasurer's report was presented to the Board. After a discussion, Commissioner McAvoy made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner Zobrist and approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Absent*

## **REPORT OF OFFICERS**

**Executive Director:** Mr. Thurman was on the "Let's Talk Geneseo" Radio Show hosted by the City and the High School and had the chance to talk about Park District upcoming events and promote our activities. Five people inquired about being a Commissioner. The week of January 20<sup>th</sup> was the IPRA Conference. As Chairman of the Board, Mr. Thurman had a full schedule. He attended the Joint Editorial, Legislative and Conference Committee meetings on Wednesday as well as hosted a Social Event. On Thursday he had planning for the Awards Luncheon, a Joint Coordinating Council Lunch (with IAPD), an Illinois Trust meeting, the IPRA Kickoff Party and the Welcome Social. Friday he had another Luncheon Rehearsal, the Luncheon, the IPRA Annual Business Meeting and the Leadership Reception on Friday night. Saturday he attended the Keynote General Session and a Session on First Amendment Auditors, the Past Chairman's Luncheon, met the Joint Conference Committee for their annual "Toast of Conference" and the IAPD Annual Business Meeting in the afternoon. Saturday was the Closing Social at the Museum of Science and Industry. Sunday morning, he attended the Joint Conference Committee Meeting. Staff finished up the Master Plan drawings with Streamline Design and added this to the appendix of the Master Plan. A meeting was held for staff on February 11<sup>th</sup>. We will have upcoming meetings with the community to walk through this plan and help explain stages and next steps. Meetings have also been scheduled with local foundations to discuss funding opportunities.

**Superintendent of Recreation:** The Gymnastics equipment got moved out to the Main Gym the evening of January 2<sup>nd</sup> with help from the high school team and parents. The equipment stayed in the gym until January 20<sup>th</sup> after all the home HS meets and the USAG meet were held. The Park District offered an Open Pickleball session during the month of January to block off specific time in the gym that could be utilized just for pickleball play. Three dates were picked amid the busy gym schedule, and the program was announced and advertised to the pickleball

players. Only two participants signed up for the program, so it was cancelled after the first date the program met. Due to the wind and extreme cold expected on January 21<sup>st</sup> there was no school on that day. As a result, the planned day off for Presidents Day on February 17<sup>th</sup> has been canceled. The Park District had scheduled a program with Niabi Zoo for this day, but since students will now be in school, the program has been rescheduled to March 18<sup>th</sup> during Spring Break. GBA resumed their 3<sup>rd</sup> – 6<sup>th</sup> grade basketball program again on January 25<sup>th</sup> after the Gymnastics equipment got moved back. Their primary days in the gym will be Monday and Thursday evenings. The Adult Volleyball league started on January 22<sup>nd</sup>. They play games on Wednesday evenings. The Rec League has seven teams, and the Power has five teams. Each league will have one team play a double header match each night since both leagues have an odd number of teams. The Saturday Night Roller-skating program began on January 25<sup>th</sup> and will run through the end of March. Each night will have a theme, and participants are encouraged to dress up and win prizes. The Annual Daddy Daughter Dance was held on February 7<sup>th</sup>. The next Middle School event will be the All-Star Shootout on February 14<sup>th</sup>. The first Sr. Dance of 2025 was February 9<sup>th</sup> at 4pm. Preschool registration for the 2025 Fall semester will begin March 3<sup>rd</sup>. There is no school on March 7<sup>th</sup>. The Park District will hold a Free Swim that afternoon from 1 – 3pm. Spring Break Camp will be held the week of March 17<sup>th</sup> – 21<sup>st</sup>. Mr. Sigwalt shared the Fall 2024 Recreation Report and 2024 Annual Recreational Report with the Board.

**Superintendent of Finance and Administration:** Mrs. Verbeck shared the Park District Foundation will be submitting 2 grants and will be asking the Geneseo Foundation for 10 year commitment for our free programs.

**Superintendent of Facilities:** Staff is looking into options to replace the Aquatic Center's drop slide pump. It is currently locked up and unable to spin free. It was re-worked five years ago so rather than performing the same work a second time a different option is being explored. The

indoor pool locker room roof top unit has been repaired after finding a conduit arch on the exhaust from rubbing on the shaft as it rotated. The pump on the Community Center's 30-year-old air compressor has been changed out to hold compression. The indoor pool lifeguard office 5-year-old heat/ac wall unit has failed. The unit will be replaced with a mini-split system with a corrosion coating. It is anticipated that the new unit will have a life expectancy of 15-20 years. The massage chair had a roller replaced but is still making a knocking noise, a second service call has been issued. Central Theater monthly budget reports and annual usage reports were shared with the board. Flight Risk began showing on February 7<sup>th</sup> and Captain America Brave New World will begin showing on February 14<sup>th</sup>.

**Commissioners:** Commissioner Zobrist stated she received a complaint about our wide parking spots.

**Citizen Input:** None.

**Public Input on ADA Compliance:** None

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**New Sculpture Anderson Park:** Local artist Jamie Sullivan, who works under the moniker *TreBella Art*, will be creating a captivating exterior 6-sculpture series to be temporarily installed throughout Geneseo in the first half of 2025. Each piece will be paired with a geocache, allowing participants to use the *Geocaching.com* app to navigate to specific coordinates. Upon finding a sculpture, visitors are encouraged to leave a note digitally or in the physical cache, adding their personal touch to this shared experience. Jamie is seeking approval from the Board of Directors of the Geneseo Park District and the Executive Director to place a sculpture in Anderson Memorial park in March or April 2025. If there are other suggested locations, Jamie is open to reviewing any proposed. She is meeting with other site candidates for the remaining

sculptures, all of which are currently being created. After a discussion, the Board directed Mr. Thurman to proceed with the sculpture.

**2024 Goals Summary:** Mr. Thurman shared a highlight summary of the Park District 2024 Goals. Staff regularly reviews the goals throughout the year to determine the progress or completion of these goals. The goals stem from the 2022 Master Plan or from current program, staff or facility needs. It is important to recognize that these goals are just a fraction of the day to day scope of what transpires throughout the year at the Park District. The 2024 Goals Summary is posted on the Park District website and staff document site.

**IPRA Environmental Report Card for Parks and Recreation Agencies:** Mr. Himmelman prepared the self-evaluation tool. After all questions were answered and points totaled, the Park District earned a score of 60% which means our agency is doing a good job and certainly more than most public agencies. Questions that received a no answer, will be reviewed and strategies will be developed to address these areas. After a discussion and upon a motion duly made by Commissioner Winkleman and seconded by Commissioner Zobrist, the IPRA Environmental Report Card was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Absent*

#### **Administrative Manual and Operational Policy and Procedure Manual 2.10 Behavior**

**Management Policy:** Mr. Thurman presented the revised behavior management policy to the board for review. After a discussion and upon a motion duly made by Commissioner Zobrist and seconded by Commissioner McAvoy, the revised behavior management policy was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Absent*

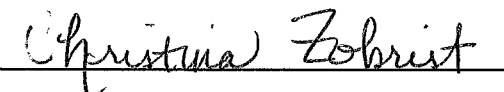
**Architectural Firms for Construction Documents Process:** Mr. Thurman consulted with Derke Price regarding the next steps in selecting an architectural firm to complete construction

documents, assist with the bidding process, and support the construction phases for Phase 1 of the Master Plan. Phase 1 includes the development of a storage area on the south side of the gymnasium, as well as additional office space and a new entrance. Once the construction documents are finalized, we will proceed with the bidding process, issuing separate bids for the storage area and the office/entrance project. To select an architect, we must follow the **Qualification-Based Selection (QBS) process**, which requires evaluating firms based on their qualifications and expertise rather than cost. This method ensures that we engage a firm with the necessary competence and experience for the project. QBS follows a structured, step-by-step approach that helps define the project scope and identify the most qualified design professional. This process applies to projects where architectural fees exceed \$40,000. The selection process will involve preparing and issuing QBS documents, receiving and reviewing submissions, selecting the most qualified firm, and then negotiating a contract. Alternatively, if we choose to continue working with an established firm—such as Streamline or Bray Architects—we could bypass the QBS process and proceed directly with contract negotiations. At this stage, we need to determine whether to engage Streamline in contract negotiations or initiate a QBS process to identify a new firm for construction document services. After a discussion, the Board directed Mr. Thurman to continue working with Streamline Architects.

**ADJOURNMENT:** There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 7:01 P.M.

A handwritten signature in dark ink, appearing to read "Doug Bodur", written over a horizontal line.

President

APPROVED A handwritten signature in dark ink, appearing to read "Christina Zobrist", written over a horizontal line.

Secretary