

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON JULY 9, 2024 AT THE GENESEO COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac and Bethany Winkleman. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. President Bodeen acted as Chairman of the meeting and in Commissioner Zobrist's absence Commissioner McAvoy was appointed Secretary Pro-Tem. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

**APPROVAL OF MINUTES:** Upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the minutes of the regular meeting held on June 11, 2024 were approved as follows:

*McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Yes, Zobrist – Absent*

**DISBURSEMENT REPORT:** The disbursement report was presented to the Board. Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Vorac, the disbursement report was approved as follows:

*McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Yes, Zobrist – Absent*

**TREASURER'S REPORT:** Mrs. Verbeck presented the Treasurer's report to the Board. After a discussion, Commissioner Winkleman made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner Vorac and approved as follows:

*McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Yes, Zobrist – Absent*

**REPORT OF OFFICERS**

**Executive Director:** On June 6<sup>th</sup>, Mr. Thurman met with a group of Quad City Director's in Moline. It's a great network to bounce ideas off of and collaborate where possible. Those in attendance were Moline Parks and Rec, Davenport Parks and Rec, Bettendorf Parks and Rec, Scott County Forest Preserve and Rock Island County Forest Preserve. On June 13<sup>th</sup>, Mr. Thurman attended the TIF Meeting at City Hall. As a taxing body, he represents the Park District at this annual meeting. The City runs through each TIF District and updates the group on how the funds are being distributed and any incoming businesses that may impact the district. As of this report we are exploring how to use TIF dollars to help update the Theater exterior with painting, marquee and poster enclosures. Mr. Thurman spent time in June helping coordinate the Maple City 4 Race for the Music Festival through Rotary. Mr. Thurman and Mr. Sigwalt met with Diane Dynes from Liberty Village to discuss opportunities to collaborate for Senior Programming. They are looking at sponsoring a coffee or a luncheon and being a resource for the Seniors. The Climbing Boulder was delivered to the Athletic Field on July 5<sup>th</sup>. Forever Lawn will install the turf safety surfacing soon. Mr. Thurman has taken some time to explore Senior Trips after a discussion with Commissioner Zobrist about this as an opportunity for the Park District. We are researching how to coordinate these into our future programming. Facility tours have been scheduled for July 29<sup>th</sup> for Board and Staff to tour and review amenities that could enhance the Geneseo Park District Community Center.

**Superintendent of Recreation:** The Park District participated in the Geneseo Music Festival on Saturday June 15<sup>th</sup>. As usual we had the Bounce House, Inflatables and giant yard games out. We also used for the first time our Giant Hamster Ball. This is a 9' inflatable orb that participants can climb into and run around. This was a huge hit throughout the day. The Park District held the first Movie in the Park events the night of the 15<sup>th</sup> showing the new Wanka movie. There were approximately 50 people in attendance. The Park District held their Summer Theater program in June. The classes were combined due to low enrollment. The final performance was held at the Geneseo Performing Arts Center with the assistance of Larry Lord.

The Summer Day Camp is nearing the end of the first session. Daily attendance has been around 85 campers per day. The campers took a new field trip over to the Bettendorf Family Museum this past week. This was an instant hit from both the campers and the counselors. Other field trips include Police/Fire stations, Central Theater and Arcadia. The new Bumper Balls were used on July 2<sup>nd</sup> for a Middle School Bumper Ball soccer event. This was the first time they had been used in public. We had a total of 11 participants come out to play. The Aquatic Center hosted a Special Accessibility Swim at the Aquatic Center from 9:30 – 11:30am. Five participants came out to use the facility that morning. The Park District brought its Bounce House, Inflatables and games up to the City Fireworks on July 4<sup>th</sup>. A Movie in the Park showing Back To The Futures was held on July 5<sup>th</sup>. July 12<sup>th</sup> will be the Middle School night at the Aquatic Center. The next Senior Dance will be July 14<sup>th</sup> from 4 – 6:30pm. July 19<sup>th</sup> will be the public Flick N Float at the Aquatic Center. The movie will be the live action Little Mermaid. The Back to School Bash will be held on August 2<sup>nd</sup> at the Athletic Field. The final Movie in the Park will follow the event at dusk. The movie will be Teenage Mutant Ninja Turtles Mutant Mayhem. Mr. Sigwalt shared the Winter/Spring 2024 Recreation report with the Board.

**Superintendent of Finance and Administration:** Mrs. Verbeck stated staff will meet with our accreditation mentor on July 23<sup>rd</sup>.

**Superintendent of Facilities:** Staff met with our PDRMA risk management consultant on June 13<sup>th</sup> to conduct an operations visit at the Aquatic Center and summer day camp. Mr. Himmelman shared a summary letter received from PDRMA with the Board. The indoor pool shutdown is from June 29<sup>th</sup> through July 14<sup>th</sup>. The pool will be drained, non-slip paint added to West gutters and filters degreased and demineralized along with deep cleaning throughout. A 16' sliding gate has been added to the West side of the Athletic Field. The first round of sixteen memorial bricks have been installed at the Anderson Park paver walk. Pavers will be ordered twice a year and installed in June and November. Staff will be submitting to the City's façade grant program to paint the store front at the Central Theater along with

painting the metal frame around the marquee. All park district fire extinguishers have been recertified for the year. Both ADA lifts at the aquatic center needed new motors and have been replaced. Our permit to switch from chlorine tablets to liquid chlorine was approved by the IDPH and all three pools have been converted. The State Fire Marshall inspected the Community Center and Aquatic Center boilers. A temperature and pressure gage failed and has been replaced. Preventative maintenance on all cardio and strength equipment was performed in June. The grounds at the Community Center, Anderson Park and Athletic Field have received fertilizer and weed control. The chlorine sensor probes have been replaced for the Activity and Lap pools. These were original from opening the facility. Central Theater monthly budget reports were shared with the Board. Despicable Me 4 began showing on July 3<sup>rd</sup>.

**Commissioners:** Commissioner Winkleman stated she has received wonderful feedback about day camp. Commissioner McAvoy stated when she is at the Aquatic Center the day campers always look like they are having fun and her family attended Thrill on the Hill and the kids enjoyed all our activities.

**Citizen Input:** Mr. Thurman shared thank you cards received from the Geneseo Ambulance Service for the use of our pool for training and from Geneseo Community Choir for the use of our aerobic steps for a concert.

### **UNFINISHED BUSINESS**

**Streamline Update:** The Master Plan Facility Survey went out during the month of June for just over two weeks. Information to fill out the survey was provided in the following locations: Team Talk 6/12/24 & 6/19/24; Sling Messages directly to each active employee 6/10/24 & 6/25/24; Staff Facebook 6/10/24 & 6/25/24; E-News Letter x 2 (1,122 emails each time) 6/17/24 & 6/25/24; RecTrac email to each household x 2 (1,372 emails each time) 6/10/24 & 6/25/24; Flyer in Hallway 6/10/24; Flyer at Aquatic Center 6/10/24; Staff Bulletin Board (Staff flyer) 6/14/24; Central Theater (Staff flyer) 6/14/24. We received 167 responses from our users and 42 responses from staff. This information will be sent to Streamline to help with our Charrette Day preparations and overall design

elements of the Plan. Some of the highlights from the survey: 57% of respondents would utilize showers more if they were in individual spaces; 82% of respondents would not be deterred from renting if the space didn't have direct access to outside; 67% of respondents DO utilize the TVs while working out; 59% of respondents would keep Cardio/Strength Equipment in separate rooms; 59% of staff feel Administrative Offices should be in a central location; 50% of staff would utilize a staff lounge; 62% of parents do stay in the facility during their children's programs; 70% of respondents are NOT satisfied with the sauna; 46% of respondents feel that teenagers need their own space in the Community Center. A Community Input Meeting will be held on July 11<sup>th</sup> at 6:00 pm in the Activity Room. A Staff Input Meeting will be held on July 11<sup>th</sup> at 9:30 am in the Party Room. A Board/Staff input meeting will be held at the August 13<sup>th</sup> Board Meeting.

**NEW BUSINESS:**

**Resolution #2024-48 Review of Closed Meeting Minutes:** Mr. Thurman presented Resolution #2024-48 to the Board for review. After a discussion and upon a motion made by Commissioner Vorac and seconded by Commissioner McAvoy, Resolution #2024-48 was approved as follows:

*McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Yes, Zobrist – Absent*

**Salary Schedule:** Mr. Thurman presented the proposed salary schedule to the Board for 2025. After a discussion, a motion to approve the 2025 Salary Schedule was made by Commissioner Vorac, seconded by Commissioner Winkleman and approved as follows:

*McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Yes, Zobrist – Absent*

**Respect Award Recipient:** Nominees for the 2nd Quarter 2024 Respect Award were presented to the Board. After a discussion, Taylor Zvonik was chosen as the 2<sup>nd</sup> Quarter Respect Award recipient.

**ADJOURNMENT:** There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy the meeting was adjourned at 6:45 P.M.

*Not*

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President

APPROVED

*[Handwritten Signature]*

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Secretary