

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON DECEMBER 10, 2024 IN THE PARTY ROOM OF THE GENESEO COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO,**

**ILLINOIS AT THE HOUR OF 6:30 P.M.** The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Julia McAvoy, Nate Vorac and Christina Zobrist. Also present were Andy Thurman, Executive Director; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Citizens in attendance were David Stover. A motion was made to appoint Vice President Vorac as President Pro-Tem. President Vorac acted as Chairman of the meeting and Commissioner Zobrist acted as Secretary. President Vorac announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

**APPROVAL OF MINUTES:** Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Zobrist, the minutes of the regular meeting held on November 12, 2024 were approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Absent, Bodeen – Absent*

**DISBURSEMENT REPORT:** The disbursement report was presented to the Board. Upon a motion duly made by Commissioner Zobrist and seconded by Commissioner McAvoy, the disbursement report was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Absent, Bodeen – Absent*

**TREASURER’S REPORT:** The November 2024 Treasurer’s report was presented to the Board. After a discussion, Commissioner Zobrist made a motion to approve the Treasurer’s Report. The motion was seconded by Commissioner McAvoy and approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Absent, Bodeen – Absent*

**REPORT OF OFFICERS**

**Executive Director:** Mr. Thurman attended the Chamber Fall Breakfast at the Moose Lodge the morning of November 6<sup>th</sup> and the Joint Legislative Committee Meeting with IPRA and IAPD in Oak Brook later that day. He attended the IAPD Legal Symposium in Oak Brook on November 7<sup>th</sup>. After the Legal Symposium, he had an IPRA Board Meeting at the Oak Brook Park District facility. Staff continue to work with Streamline to finalize plans for our future facility planning. They have brought in Russell Construction to help us understand some of the phasing and cost analysis. This is an exciting step for the Park District to help with planning for the future. Mr. Thurman attended the Accreditation approval luncheon on November 25<sup>th</sup> in Schaumburg and had the opportunity to speak on behalf of the Park District. We were officially approved at this meeting and will be presented our Plaque at the Conference Luncheon in January.

**Superintendent of Recreation:** The Park District had a great turnout for the Annual Turkey Trot. The weather was great (a bit breezy) and some of the age groups had to run multiple heats due to the total number of participants. The Park District unveiled its new inflatable obstacle course during the Free Inflatable days on Tuesday and Friday during Thanksgiving break from 9:30 am – 12 pm. Free Swim Days were held on Monday and Wednesday during Thanksgiving break from 1 – 3 pm. Santa visited the Center on December 6<sup>th</sup> from 5 – 7 pm. Participants can come talk with Santa and get their picture taken. The Middle School movie night was held from 6 – 9 pm in the main gym at the Community Center. Inside Out 2 was the movie for the evening, and pizza and drinks were provided in the Activity Room. Santa made his house visits on December 8<sup>th</sup>. Participants are able to sign up and have Santa come to their home to share their Christmas list with him and take pictures. The Jinglebell Skate will be held on Friday December 13<sup>th</sup> in the main gym. This event has been moved to Friday to avoid all the other Christmas Walk events going on Saturday evening downtown. The Jinglebell Obstacle Course will be ran on Saturday December 14<sup>th</sup> from 1 – 3 pm. During Christmas break, the Park District will host Free Inflatable days on Thursday December 26<sup>th</sup>, Tuesday December 31<sup>st</sup>,

and Thursday January 2<sup>nd</sup>. Free Swims will be offered on Monday December 30<sup>th</sup> and Friday January 3<sup>rd</sup>. The north side of the gym will be closed beginning the evening of January 2<sup>nd</sup> as the Gymnastics equipment will be moved out to the gym in preparation for the upcoming High School and USAG meets in January. Commissioner Zobrist inquired why Pickleball Clinics are not offered on nights or weekends for adults who work during they day. Mr. Sigwalt stated he will discuss this with the Pickleball instructor and look into adding evening or weekend clinics.

**Superintendent of Finance and Administration:** None.

**Superintendent of Facilities:** The Anderson Park flagpole light failed and has been replaced. The Growth Daycare North downspouts have been extended away from the building and buried under ground. Quarterly preventative maintenance was performed on all cardio & strength equipment on November 18<sup>th</sup>. Minor preventative maintenance was performed on the Community Center roof on November 14<sup>th</sup>. The Athletic Field bathrooms have been winterized for the season. Annual inspection and preventative maintenance was performed on the Skyjack scissor lift on October 30<sup>th</sup>. Fall applications have been made to the turf at Anderson Park and the entire Athletic Field Park. Central Theater monthly budget reports were shared. Future movies include The Best Christmas Pageant Eve and Mufaso. Commissioner Zobrist stated she has received a lot of comments asking if we are going to show Wicked. Mr. Himmelman stated he is trying to get it after Mufaso. Commissioner Zobrist asked if we would be getting new seating for the Theater. Mr. Himmelman state we are looking into it.

**Commissioners:** Commissioner Zobrist stated she had received positive comments about our basketball program.

**Citizen Input:** Mr. Stover addressed the board and explained his concerns about pickleball missing out on the opportunity to provide pickleball to students and adults that cannot attend during the day. He stated he and others he knew would be willing to volunteer to help get a evening or weekend group started if we could provide the space and time slots. He also stated

he has received comments that the floor in the gym is slippery at times. Commissioner Zobrist suggested maybe we could try a pickleball league to gauge interest. Commissioner McAvoy suggested a Friday night time slot. Mr. Thurman stated we could also check into offering a time after the building closes on weekends.

**UNFINISHED BUSINESS:**

**2022 Master Plan Update Approval:** Due to last minute receipt of revisions to the plan, this item was moved to the January Board agenda.

**Tax Levy Ordinance #2024-172:** After a discussion, Commissioner Zobrist made a motion to approve Tax Levy Ordinance #2024-172. Commissioner McAvoy seconded the motion, and it was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Absent, Bodeen – Absent*

**Tentative Budget and Appropriation Ordinance #2025-173:** After a discussion, Commissioner McAvoy made a motion to approve Tentative Budget and Appropriation Ordinance #2025-173. Commissioner Zobrist seconded the motion, and it was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Absent, Bodeen – Absent*

**NEW BUSINESS:**

**2025 Goals Review:** Mr. Thurman shared a summary of 2025 goals prepared by Park District Staff. These goals have been approved by the Executive Director. Goals are formulated by the needs of the district and the current Master Plan. The goals are separated by department and goals are added each year for personal and departmental growth outside of the Master Plan. Goals are reviewed with staff several times throughout the year and some goals will change and others may move to long term goals. The 2025 Goals will be posted on the Park District website and staff document site.

**2025 Advisory Committee Attendance:** The following commissioners will represent the Board

of Park Commissions at 2025 Advisory Committee Meetings at 4:00 pm in the Party Room:  
January 27<sup>th</sup> Nate Vorac; March 31<sup>st</sup> Julia McAvoy; May 19<sup>th</sup> Christina Zobrist; July 28<sup>th</sup> TBD;  
September 29<sup>th</sup> TBD; November 24<sup>th</sup> TBD.

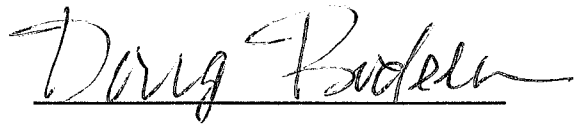
**Administrative Manual and Operations and Policies & Procedures Manual Revisions:**

In the approved fees and charges schedule that becomes effective January 1, 2025 we added a \$25 non-refundable deposit for all rentals, therefore we need to update two policies: Refund Policy Section 3.08 and Rental Policy Section 4.13 to reflect this fee. After a discussion, Commissioner Zobrist made a motion to approve the revisions to Refund Policy Section 3.08 and Rental Policy Section 4.13 with the addition of the following verbage to the Rental Policy: "Written requests for partial or full refunds, due to unusual circumstances, as well as appeals of decisions made under the District's rental policy must be made to the Executive Director."

Commissioner McAvoy seconded the motion, and it was approved as follows:

*Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Absent, Bodeen – Absent*

**ADJOURNMENT:** There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 6:59 P.M.



President

APPROVED *Christina Zobrist*

Secretary