

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON AUGUST 13, 2024 AT THE GENESEO COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR

OF 6:30 P.M. The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Julia McAvoy, Nate Vorac and Bethany Winkleman. Also present were Andy Thurman, Executive Director; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Commission McAvoy made a motion to appoint Vice President Nate Vorac as President Pro-Tem and to appoint Commission Bethany Winkleman as Secretary Pro-Tem. The motion was seconded by Commissioner Winkleman. President Vorac acted as Chairman of the meeting and Commissioner Winkleman acted as Secretary. President Vorac announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Vorac, the minutes of the regular meeting held on July 9, 2024 were approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

DISBURSEMENT REPORT: The disbursement report was presented to the Board. Upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the disbursement report was approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

TREASURER'S REPORT: Mr. Thurman presented the Treasurer's report to the Board. After a discussion, Commissioner Winkleman made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner McAvoy and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

REPORT OF OFFICERS

Executive Director: Mr. Thurman and Mr. Himmelman met in April with Central Bank representatives to discuss their partnership on submitting a Façade Program Grant to the City of Geneseo for painting on the exterior façade of Central Theater. They have done enhancements and updates to their facility and the awning of Central Theater. This painting would complete the updates to the Theater. Central Bank also updated the exterior door that leads to the projection booth and cleaned the upper brick area on the second floor of the Theater. The Boulder project at the Athletic Field was completed on July 21st with the installation of the turf surface. This additional amenity was made possible by donations from the Francis and Betty Miller Foundation and the Charles Davis Trust. Additional curbs, two benches, picnic table and lighting were also part of this project. We worked to coordinate part-time staff and member meetings with Streamline Architects on July 11th. These meetings were an hour and a half with input given from the individuals invited to help Streamline Architects receive information on the planning and development of designs of the Community Center. The staff invited were from many different program and facility areas and the members were those participating in programs, groups that had young families and also used different areas of the facility. The Board and Staff will do their workshop at the Board Meeting on September 10th. On July 24th, Mr. Thurman attended an IPRA Educational Session in O'Fallon representing the IPRA Board. The session was "AI Applications in Parks and Recreation". There was a social for the southern Illinois members following the session. On July 25th, the IPRA Board held the regularly scheduled southern Illinois Meeting. Mr. Thurman and Commissioners Winkleman and Zobrist traveled to the Park District of Oak Park and the Plainfield Park District to visit their recreation facilities prior to our Board Staff Workshop with the Architects updating the drawings for our Master Plan. Mr. Thurman met with Dave Smith, CEO of Hammond Henry Hospital to discuss their Strategic Plan and our Master Plan ideas and the ability to continue to work together.

Superintendent of Recreation: The Park District participated in the annual "Thrill on the Hill" Fireworks event on July 4th. The Bounce House, Inflatables, giant yard games and the Hamster ball were all used during the event. Approximately 100 participants came out for the Middle School night at the Aquatic Center. 50 participants came out to enjoy the July Outdoor movie on July 5th. 75 participants were in attendance for the Flick n Float at the Aquatic Center. The Back to School Bash had a great turnout for the evening. The event was sponsored by Eye Surgeons Associates. The Park District provided brats, hot dogs, popcorn, chips and bottled water. Approximately 150 people attended the event. The outdoor movie that evening had 37 movie goers stay for the evening event. The last day for the John & Carla Aquatic Center was August 11th. This is due to the departure of the college age students and the Geneseo School District beginning classes on August 14th. The last day for the Summer Day Camp program was August 13th. Fall registration began on August 8th for members and August 23rd for non-members.

Superintendent of Finance and Administration: None.

Superintendent of Facilities: The city removed the service that fed the tennis court lights due to a leaning pole. The city will bore the power from the courts and VanOpdorp Electric will hook it up to our meter in the building. The parking lot light that was removed for the garage will be re-purposed at the playground and will be installed at the same time after day camp is over. One of our goals for PDRMA this year was to have infrared testing performed on all our breaker boxes. We had three high thermal readings and will work on trouble shooting these and replacing as needed. The gymnastics harness will be inspected on August 14th as another risk management goal. Staff painted the preschool room and new baseboards and outlets installed. Latches on the football field light pole transformers are failing from age and will be replaced. IDPH performed the annual inspection of the Aquatic Center with no remediations needed. The end of the season splash pad hours will be 8:30 am – 6 pm daily. The batteries in the

Community Center fire alarm were updated. The auto fill valve for the activity pool was failing and has been replaced. Preventative maintenance on all cardio and strength equipment was performed in June. An electrical inspection was performed on the garage and staff has been busy finishing the interior with insulation, plywood walls and stairs to the attic. Central Theater monthly budget reports were shared with the Board.

Commissioners: Commissioner Winkleman stated she signed her son up for the Discovery Club and they are excited for this new program.

Citizen Input: Mr. Thurman shared thank you cards received from a Day Camp participant and the Geneseo Girl Scouts.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Annual House Lease Review: Staff recommends that rent remain set at the current rate of \$550.00 per month as of August 13, 2024. Staff recommends the duration of the lease remain at 1 year. Rental Home 621 has a signed lease through August 31, 2024. After a discussion, Commissioner Vorac made a motion to set the rental rate at \$550.00 per month. The motion was seconded by Commissioner McAvoy and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

Annual Farm Lease Review: Staff recommends that the Board of Commissioners set the rental rate at \$300 per acre (\$10,500.00 annually) and said rate be offered to Rick Livesay, current farmer of the Edwards Property. After a discussion, Commissioner McAvoy made a motion to set the rental rate at \$300 per acre (\$10,500 annually) and to offer said rate to Rick Livesay, current farmer of the Edwards Property. The motion was seconded by Commissioner Vorac and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

Understanding Emergency Operations Agreement: Over the past few years, the Park District has been approached by local assisted living facilities seeking a designated emergency shelter for their residents in case of emergencies, such as power outages, gas leaks, natural disasters, or other critical situations. A proposed Memo of Understanding (MOU) that outlines the Park District's role as an emergency shelter was presented to the Board. This document was initially drafted using a template provided by the Park District Risk Management Agency (PDRMA) and has been thoroughly reviewed and updated by Ancel Glink. Staff recommend that the Board approve this MOU. Upon approval, we will distribute this document to relevant outside organizations to formalize our commitment to providing emergency shelter support. After a discussion, Commissioner Vorac made a motion to approve the Memo of Understanding. The motion was seconded by Commissioner Winkleman and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

PayTrac Payment Services Addendum: PayTrac is the credit card processing provider of Vermont System/RecTrac, which we use for our recreation software registration. Vermont Systems will no longer be supporting third party vendors, which includes Elavon/ETS that we currently use. We have had several meetings with Vermont Systems and have received quotes to switch. An advantage of switching to PayTrac is upgrading all of our hardware which is getting outdated and at the end of their expected lifespan. New equipment purchased from Vermont Systems will have chip readers, tap to pay and apple pay capabilities. The addendum to our current contract was presented to the Board, reviewed by our attorney and is ready for approval. After a discussion, Commissioner Vorac made a motion to approve the PayTrac Payment Services Addendum. The motion was seconded by Commissioner Winkleman and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

2024 Organization Chart Review: The 2024 Organizational Chart was presented to the Board for annual review. No changes were made.

2025 Consolidated Election: Petitions for the April 1, 2025, consolidated election of three of the five Park Commissioners of the Geneseo Park District may be circulated for signatures beginning August 20, 2024. The term is for four years. Nomination papers are available at the Park District Office. Candidate must be a qualified voter and reside within the Geneseo Park District.

2025 Fees and Charges Schedule: the proposed 2025 Fees and Charges Schedule was presented to the Board for review.

ADJOURNMENT TO EXECUTIVE SESSION:

Commissioner Vorac moved to adjourn to Executive Session at 7:02 P.M. for the purpose of discussing the purchase or lease of real property pursuant to Section 2(c)(5) of the Illinois Open Meetings Act. The motion was seconded by Commissioner McAvoy and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

A discussion was held regarding the purchase of property for the use of the Park District. No formal action was taken.

Commissioner Vorac moved to return to Open Session at 7:19 P.M. The motion was seconded by Commissioner McAvoy and approved as follows:

McAvoy – Yes, Winkleman – Yes, Vorac – Yes, Bodeen – Absent, Zobrist – Absent

RETURN TO OPEN SESSION:

Purchase of Property Offer: A discussion was held, regarding the purchase of property offer and how it pertains to the Master Plan. No action was taken at this time.

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Winkleman the meeting was adjourned at 7:43 P.M.

Dary Bodner

President

APPROVED

Christina Kobrist

Secretary